

|| JAI SRI GURUDEV ||



Sri Adichunchanagiri Shikshana Trust (R.)

SRI ADICHUNCHANAGIRI FIRST GRADE COLLEGE

Kuvempu Road, CHANNARAYAPATNA-573116 :: Hassan District

Permanent Affiliated to University of Mysore

Accredited with "B" Graded by NAAC

Phone : 08176 252266

Web: www.safgccrpc.org

Email Id: safgccrpc@gmail.com

Date: 22/02/2022

CODE OF CONDUCT - TEACHING STAFF

Teaching is a noble profession which shapes the character, caliber and future of an individual. Teaching faculty has a multi-dimensional role in creating and maintaining an atmosphere conducive for better learning and overall development of the students. He/she can inspire, hope, ignite them and instill the love of learning among the students. Accordingly, every teacher shall be governed by the rules and regulations prescribed by the UGC and College Management. Besides, The Institution expects the following duties from the teaching staff:-

- ◆ Teacher essentially a disciplinarian who should be punctual, respectful and abide by the rules and regulations of the system.
- ◆ They should have the qualities of leadership, courage, communication, patience and empathy.
- ◆ They shall provide an innovative and quality education to the students.
- ◆ Teachers should be impartial and should be away from prejudice/bias towards students.
- ◆ Teacher should be the Mentor to interact with his/her Mentees in a friendly manner.
- ◆ Teacher shall possess the required knowledge and skill to teach and continuously upgrade and update his knowledge.
- ◆ Teacher should abide by the procedures of the Institution to ensure students' safety.
- ◆ Teacher shall not do anything contrary to the interest of the students and the system.
- ◆ No teacher shall be absent from the duty without prior permission of the Institution
- ◆ If any of urgency happens to leave the station, teacher shall inform to the Principal through obtaining the consent of their concerned HOD's.
- ◆ No teacher shall make any adverse statement/publish/write against to the interest of the Institutional values.
- ◆ Teacher should be responsible to interact positively with parents and other stakeholders in educating the students to attain the concept of education.

Thus, the teachers are abiding by the rules and regulations of our esteemed Institution to uphold their professional and moral ethics to meet the vision and mission of Institution.


CODE OF CONDUCT- NON TEACHING STAFF

The Non-teaching Staff can equally contribute for better functioning of both academic and non-academic functioning of an educational institution. They support, assists and facilitates the smooth conduct of the activities of the Institution. Hence, the dedication, performance, honesty and integrity of it can create and enhance an atmosphere conducive for overall development of the students and the institution.

The Institution expects the following duties from the non teaching staff:-

- They should be punctual and respect the authorities.
- They should remain in the College during working hours involving duties allotted to them.
- They should adhere to the rules and regulations of the Institution.
- They should have the qualities of honesty, integrity and patience.
- They should deal positively with the teaching staff, students and other stakeholders.
- They should maintain utmost secrecy in the official matters and documents of the Institution, under no circumstances they shall reveal the official secrets to anyone unless specifically authorized to do so
- They shall not misappropriate or conceal money and valuables of the Institution.
- They shall take their leave only on prior permission of the appropriate authority.

The above mentioned rules and regulations are mandatory for all Teaching and non teaching staff. If any void liable to action.


Signature of the Principal
Principal
Sri Adlchunchanagiri First Grade College
Channarayapatna

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CODE OF CONDUCT FOR STUDENTS

- After admission to the college, each student must obtain an identity card stamped and duly signed by the principal, keep it with him/her and produce whenever asked upon.
- Students should be regular and punctual.
- Students should not use cell phones inside the college premises. Disciplinary action will be taken against those not following the guidelines.
- Ragging is banned inside the college premises. The anti ragging cell of the college, along with the authorities, will take action against those indulging in ragging.
- Students should not misuse, damage and mishandle any property of the college. Penalty will be imposed on those who are found to be guilty.
- Students should not loiter along the corridor or passage during free hours.
- The use of alcohol, drugs, cigarettes, tobacco and plastic in the college premises is prohibited.
- The students should be respectful and humble to both teaching and non teaching staff.
- Students shall not collect money amongst themselves without prior permission of the principal for the conduct of any educational or cultural activities.
- Students shall not damage or disfigure the walls, doors, furniture and any other property of the college. The damagers shall have to pay for the damage caused to the college property.
- The examinations will be conducted as per the rules and regulations of the University of Mysore. Actions will be initiated against the students using unfair means while writing the examinations.
- Students are allowed to bring their vehicles only up to the designated parking area. Entry beyond that area is strictly prohibited.
- Students should use library and sports facilities available in the college to enhance their mental and physical capabilities.

- Students should comply with all rules and regulations of the college. Students who are responsible for violation of code of conduct should comply with all disciplinary actions imposed by the college.

The above mentioned rules and conduct are intimated to the students by the faculty members to strictly follow.


Signature of the Principal
Principal
Sri Adichunchanagiri First Grade College
Channarayapatna