#### Prof. K Chandran.

**IQAC** Coordinator

Dear Sir / Madam,

Sub: Internal Quality Assurance cell Meeting to be held on 02-07-2015.

I wish to inform you that the IQAC Meeting will be held on 02- 07-2015 at 4 pm in the IQAC room. Members are requested to attend the meeting and participate in the deliberation.

#### Agenda.

- 1. Orientation Program.
- 2. Parents Meeting.
- 3. IQAC related activities for the year 2015-16.
- 4. Review of last NAAC cycle Recommendations

•	Prof. K S Devraj	Principal
•	Prof. K Chandran	IQAC Coordinator
•	Prof. KambeGowda	HOD of Botany
•	Dr. N Shankaresh	HOD of Chemistry
•	Dr. H S Ravindra	HOD of Economics
•	Prof. H Hombalamma	HOD of Kannada
•	Prof Austin J S Raj	Faculty of English
•	Mr. Girish T G	Faculty of commerce
•	Mr. Prashanth	Office Superintendent
•	Dr. Loknath N K	Governing council member
•	Umesh , Lawyer	Alumni

# Minutes of the Meeting of the IQAC held on 02-07-2015 at 4 pm in the IQAC Room for the year 2015-16.

#### **Members Presented**

	Name	Designation
•	Prof. K S Devraj	Principal
•	Prof. K Chandran	IQAC Coordinator
•	Prof. Kambe Gowda	HOD of Botany
•	Dr. N Shankaresh	HOD of Chemistry
•	Dr. H S Ravindra	HOD of Economics
•	Prof. H Hombalamma	HOD of Kannada
•	Prof Austin J S Raj	HOD of English
•	Mr. Girish T G	Faculty of commerce
•	Mr. Prashanth	Office Superintendent
•	Dr. Loknath N K	Governing council member
•	Umesh , Lawyer	Alumni

#### Agenda:

- 1. Orientation Program.
- 2. Parents Meeting.
- 3. IQAC related activities for the year 2015-16.
- 4. Review of last NAAC cycle Recommendations

#### **Resolution:**

- 1. Every year Orientation program is organized for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. It was decided to conduct on 12-07-2015. Members have suggested orienting the students regarding the rules, regulations, facilities available and other Information of the college.
- 2. It was also decided to conduct parents meeting on 10-07-2015 to inform the parents regarding their responsibilities towards their children.
- 3. IQAC coordinator has brought to the notice of all the members to collect feedback from the parents through well designed format.
- 4. Principal has suggested to organize quality Oriented program for the academic year 2015-16 under the supervision of IQAC coordinator.

The meeting ended with vote of thanks.

Prof. K Chandran

Prof. KS Devraj

Coordinator for IQAC

#### Prof. K Chandran

**IQAC Coordinator** 

Dear Sir / Madam,

Sub: Internal Quality Assurance cell Meeting to be held on 07-08-2015.

I wish to inform you that the IQAC Meeting will be held on 07- 08-2015 at 4 pm in the IQAC room. Members are requested to attend the meeting and participate in the deliberation.

#### Agenda.

- 1. Organizing the guest lecture program.
- 2. Organizing the Medical Health checkup and Blood donation camp.

	<ul> <li>Prof. K S Devraj</li> </ul>	Principal
•	Prof. K Chandran	IQAC Coordinator
•	Prof. Kambe Gowda	HOD of Botany
•	Dr. N Shankaresh	HOD of Chemistry
•	Dr. H S Ravindra	<b>HOD</b> of Economics
•	Prof. H Hombalamma	HOD of Kannada
•	Prof Austin J S Raj	HOD of English
•	Mr. Girish T G	Faculty of commerce
•	Mr. Prashanth	Office Superintendent
•	Dr. Loknath N K	Governing council membe
•	Umesh , Lawyer	Alumni

# Minutes of the Meeting of the IQAC held on 07-08-2015 at 4 pm in the IQAC Room for the year 2015-16.

#### **Members Presented**

	Name	Designation
•	Prof. K S Devraj	Principal
•	Prof. K Chandran	IQAC Coordinator
•	Prof. Kambe Gowda	HOD of Botany
•	Dr. N Shankaresh	HOD of Chemistry
•	Dr. H S Ravindra	HOD of Economics
•	Prof. H Hombalamma	HOD of Kannada
•	Prof Austin J S Raj	HOD of English
•	Mr. Girish T G	Faculty of commerce
•	Mr. Prashanth	Office Superintendent
•	Dr. Loknath N K	Governing council member
•	Umesh , Lawyer	Alumni

- 2. Organizing the guest lecture program.
- 3. Organizing the Medical Health checkup and Blood donation camp.

1. Principal has suggested to organizing the guest lecture programs for the Students. HOD of the various departments agreed to conduct the guest lecture Programs by inviting experts from various fields.

2. Decision was taken to organize medical health checkup and blood donation program to our college students in association with AIMS, BG Nagara.

The meeting ended with vote of thanks.

Prof. K Chandran

Prof. K S Devraj

Coordinator for IQAC

#### Prof. K Chandran

**IQAC Coordinator** 

Dear Sir / Madam,

Sub: Internal Quality Assurance cell Meeting to be held on 25-09-2015.

I wish to inform you that the IQAC Meeting will be held on 25-09-2015 at 4 pm in the IQAC room. Members are requested to attend the meeting and participate in the deliberation.

#### Agenda.

- 1. Alumni meeting and program to be conducted.
- 2. Participating in seminar and workshop

	Name	Designation
	Prof. K S Devraj	Principal
•	Prof. K Chandran	IQAC Coordinator
•	Prof. Kambe Gowda	HOD of Botany
•	Dr. N Shankaresh	HOD of Chemistry
•	Dr. H S Ravindra	HOD of Economics
•	Prof. H Hombalamma	HOD of Kannada
•	Prof Austin J S Raj	HOD of English
•	Mr. Girish T G	Faculty of commerce
•	Mr. Prashanth	Office Superintendent
•	Dr. Loknath N K	Governing council member
•	Umesh , Lawyer	Alumni

# Minutes of the Meeting of the IQAC held on 25-09-2015at 4 pm in the IQAC Room for the year 2015-16.

### **Members Presented**

	Name	Designation
•	Prof. K S Devraj	Principal
•	Prof. K Chandran	IQAC Coordinator
•	Prof. Kambe Gowda	HOD of Botany
•	Dr. N Shankaresh	HOD of Chemistry
•	Dr. H S Ravindra	HOD of Economics
•	Prof. H Hombalamma	HOD of Kannada
•	Prof Austin J S Raj	HOD of English
•	Mr. Girish T G	Faculty of commerce
•	Mr. Prashanth	Office Superintendent
•	Dr. Loknath N K	Governing council member
•	Umesh , Lawyer	Alumni

- 1. Alumni meeting and program to be conducted.
- 2. Participating in seminar and workshop

- Members of the IQAC decided to conduct campus interview for the students under the placement cell in association with Alumni.
- 2. It was agreed to encourage the faculty to attend seminars and workshop by way of financial assistance.

The meeting ended with vote of thanks.

Prof. K Chandran Prof. K S Devraj

Coordinator for IQAC Principal

#### Prof. K Chandran

**IQAC Coordinator** 

Dear Sir / Madam,

**Sub: Internal Quality Assurance cell Meeting to be held on 30-10-2015.** 

I wish to inform you that the IQAC Meeting will be held on 30-10-2015 at 4 pm in the IQAC room. Members are requested to attend the meeting and participate in the deliberation.

#### Agenda.

- 1. Feed Back from Students of the year
- 2. Industrial visit
- 3. Celebration of birth Annivesary of swami vivekananda

	Name	Designation
	Prof. K S Devraj	Principal
•	Prof. K Chandran	IQAC Coordinator
•	Prof. Kambe Gowda	HOD of Botany
•	Dr. N Shankaresh	HOD of Chemistry
•	Dr. H S Ravindra	HOD of Economics
•	Prof. H Hombalamma	HOD of Kannada
•	Prof Austin J S Raj	HOD of English
•	Mr. Girish T G	Faculty of commerce
•	Mr. Prashanth	Office Superintendent
•	Dr. Loknath N K	Governing council member
•	Umesh , Lawyer	Alumni

# Minutes of the Meeting of the IQAC held on 30-10-2015 at 4 pm in the IQAC Room for the year 2015-16.

#### **Members Presented**

	Name	Designation
	Prof. K S Devraj	Principal
•	Prof. K Chandran	IQAC Coordinator
•	Prof. Kambe Gowda	HOD of Botany
•	Dr. N Shankaresh	<b>HOD</b> of Chemistry
•	Dr. H S Ravindra	<b>HOD of Economics</b>
•	Prof. H Hombalamma	HOD of Kannada
•	Prof Austin J S Raj	HOD of English
•	Mr. Girish T G	Faculty of commerce
•	Mr. Prashanth	Office Superintendent
•	Dr. Loknath N K	Governing council member
•	Umesh , Lawyer	Alumni

- 1. Feed Back from Students of the year
- 2. Industrial visit.
- 3. Celebration of birth Annivesary of swami Vivekananda.

- 1. It was also decided to obtained feedback from the students for the year 2015-16.
- 2. By Every Departments are conducting a Industrial Visit for the Students as their Convenient The meeting ended with vote of thanks.
- 3.All faculty members decided to celebrate of Birth anniversary of Swami Vivekananda on 13-01-2016.

Prof. K Chandran

Prof. K S Devraj

Coordinator for IQAC

#### Prof. K Chandran

**IQAC** Coordinator

Dear Sir / Madam,

Sub: Internal Quality Assurance cell Meeting to be held on 04-01-2016 at 4pm in the IQAC Room for the year 2015-16.

#### **To Members**

	Name	Designation
•	Prof. K S Devraj	Principal
•	Prof. K Chandran	IQAC COordinator
•	Prof. Kambe Gowda	HOD of Botany
•	Dr. N Shankaresh	HOD of Chemistry
•	Dr. H S Ravindra	HOD of Economics
•	Prof. H Hombalamma	HOD of Kannada
•	Prof Austin J S Raj	HOD of English
•	Mr. Girish T G	Faculty of commerce
•	Mr. Prashanth	Office Superintendent
•	Dr. Loknath N K	Governing council member
•	Umesh , Lawyer	Alumni

**Agenda:** 1) Organising personality Development program

- 2) Workshop on Entrepreneurship Development for the Stuents.
- 3) To arrange a special talk on carrer guidance and placement cell.

# Minutes of the Meeting of the IQAC held on 04-01-2016 at 4 pm in the IQAC Room for the year 2015-16.

#### **Members Presented**

	Name	Designation
•	Prof. K S Devraj	Principal
•	Prof. K Chandran	IQAC COordinator
•	Prof. Kambe Gowda	HOD of Botany
•	Dr. N Shankaresh	HOD of Chemistry
•	Dr. H S Ravindra	HOD of Economics
•	Prof. H Hombalamma	HOD of Kannada
•	Prof Austin J S Raj	HOD of English
•	Mr. Girish T G	Faculty of commerce
•	Mr. Prashanth	Office Superintendent
•	Dr. Loknath N K	Governing council member
•	Umesh , Lawyer	Alumni

- 1. Organizing Personality Development Program.
- 2. Workshop on Entrepreneurship Development for Students.
- 3. TO arrange a special talk on carrer guidance and placement cell.

- 1. Principal has suggested to conduct the personality development program for students.
- 2. Principal has suggested to conduct a program on Entrepreneurship Development for Final year Students of the Courses.
- 3. It is decided to organize a special talk on carrier guidance and placement at HCS Hall on 3-02-2016.

The meeting ended with vote of thanks.

Prof. K Chandran Prof. K S Devraj

Coordinator for IQAC Principal

#### Prof. K Chandran

**IQAC Coordinator** 

Dear Sir / Madam,

Sub: Internal Quality Assurance cell Meeting to be held on 04-03-2016.

Principal

I wish to inform you that the IQAC Meeting will be held on 04- 03-2016 at 4 pm in the IQAC room. Members are requested to attend the meeting and participate in the deliberation.

#### Agenda.

- 1. Bring out the college magazine.
- 2. To encourage faculty to pursue PhD. and MPhil., KSET and NET
- 3. Preparation and submission of AQAR for the year 2015-16

#### To Members.

• Prof. K S Devraj

•	Prof. K Chandran	IQAC Coordinator
•	Prof. Kambe Gowda	HOD of Botany
•	Dr. N Shankaresh	HOD of Chemistry
•	Dr. H S Ravindra	HOD of Economics
•	Prof. H Hombalamma	HOD of Kannada
•	Prof Austin J S Raj	HOD of English
•	Mr. Girish T G	Faculty of commerce
•	Mr. Prashanth	Office Superintendent
•	Dr. Loknath N K	Governing council member
•	Umesh , Lawyer	Alumni

## Sri Adichunchanagiri First Grade College

### Channarayapattana - 573116

# Minutes of the Meeting of the IQAC held on 04-03-2016 at 4 pm in the IQAC Room for the year 2015-16.

#### **Members Presented**

Name	Designation
• Prof. K S Devraj	Principal
• Prof. K Chandran	IQAC Coordinator
Prof. Kambe Gowda	HOD of Botany
• Dr. N Shankaresh	HOD of Chemistry
• Dr. H S Ravindra	HOD of Economics
• Prof. H Hombalamma	HOD of Kannada
• Prof Austin J S Raj	HOD of English
• Mr. Girish T G	Faculty of commerce
• Mr. Prashanth	Office Superintendent
• Dr. Loknath N K	Governing council member
• Umesh , Lawyer	Alumni

- 1. Bring out the college magazine.
- 2. To encourage faculty to pursue PhD. and MPhil., KSET and NET
- 3. Preparation and submission of AQAR for the year 2015-16

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- 1. It was also decided to bring out college magazine for the year 2015-16
- 2. Decision was made to encourage the faculty to pursue PhD. and MPhil., NET and KSET

3.

4. Principal suggest the IQAC co-ordinator and faculty members to prepare the AQAR on time and submit to the naac website.

The meeting ended with vote of thanks.

Prof. K Chandran

Prof. K S Devraj

Coordinator for IQAC