



|| JAI SRI GURUDEV ||



Sri Adichunchanagiri Shikshana Trust (R.)

SRI ADICHUNCHANAGIRI FIRST GRAD COLLEGE

Kuvempu Road, CHANNARAYAPATNA-573116 :: Hassan District

Permanent Affiliated to Hassan University

Accredited with "B+" Graded by NAAC

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Code of Ethics Policy Documents

Purpose

The institution strives to promote an atmosphere of peace, prosperity, and harmony and firmly believes in implementing ethics into practice. It works to sustain ethical standards in order to fulfil its vision and goal. To educate, monitor, coach, and regulate employees on behavioural and ethical aspects that reveal high standards of professional conduct, it implements procedures to various policies, codes of conduct, and codes of ethics.

Scope

This Code of Ethics applies to all employees of the SAFG College, including Teaching, non-teaching staffs, Supporting staffs and students with an expectation to bring out highest level of professional competence and commitment to excellence.

General code of ethics:

All the Employees of the institution are expected to adhere to the below code of Ethics of the Institution.

1. **Integrity:** Upholding honesty and Integrity at work place in all actions.
2. **Professional Competence:** Professional Competence should be maintained at all time.
3. **Respect :** Valuing the dignity, diversity, and rights of all individuals.
4. **Responsibility:** Taking accountability for one's actions and their impact on the community.
5. **Excellence :** Striving for academic and personal growth in all endeavors.
6. **Community :** Fostering a sense of belonging and collaboration within the college.




- 7. **Dedication:** Efforts should be directed towards quality work and aligned with Vision and Mission of the Institution.
- 8. **Result Oriented:** focus on the end result by factoring in ethical practices.
- 9. **Plagiarism:** Produce original work and refrain from plagiarism.
- 10. **Non Discrimination:** Refrain from discriminatory practices based on Religion, Race, colour, Gender, Ethnicity, and Social Status etc.
- 11. **Mutual Respect:** Respect all fellows being at all time.
- 12. **Proprietary information:** official documents should not be disclosed in public domain and to any others without prior permission.
- 13. **Reputation:** Always engage in right thoughts, Right conduct and Right actions and refrain from inappropriate behaviour to maintain and enhance institution's reputation.
- 14. **Environmental Responsibility:** The college community should strive to minimize its environmental impact by promoting sustainability, reducing waste, and conserving resources.

Responsibilities:

- The Head of the Institution along with Discipline monitoring committee will jointly plan, design and roll out Code of Ethics.
- The Head of the Institution along with Discipline monitoring committee will be responsible for ensuring discipline and protecting
- Discipline monitoring committee and the IQAC will be responsible for reviewing the policy every two years. The objective will be review and evaluate the impact and effectiveness of code of ethics followed by designing improvement plans.

Approval and Review details:

Advisory committee Approval Authority	Principle and IQAC Coordinator
Administrator	Presiding officer and Discipline monitoring committee


Co-ordinator
IQAC
S. A. F. G. College
Channarayana-5731
Hassan Dist.


Principal
Sri Adichunchanagiri First Grade College
Channarayana