



Sri Adichunchanagiri Shikshana Trust(R)

SRI ADICHUNCHANAGIRI FIRST GRADE COLLEGE,
CHANNARAYAPATNA-573116

EXTRACT OF THE MINUTES OF THE MEETING PERTAINING TO INTRODUCTION OF
CERTIFICATE COURSE ON

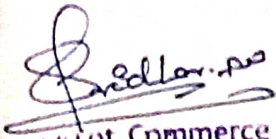
“CERTIFICATE COURSE ON INCOME TAX RETURNS FILING”

The regular meeting of the college held on 6th September 2023. Various academic issues were discussed with the members as per the agenda. Taking into consideration the views of the members of the committee it was decided to begin a Certificate Course in “INCOME TAX RETURNS FILING” at the college level till it gets University Recognition. Further it was decided to constitute a Board of Studies at the college level with the following as Members and Chairman:

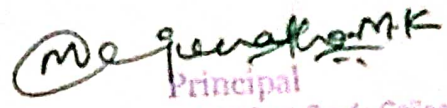
1	Dr. M K Manjunath Principal	Chairman
2	Dr.Chandrashekar B N	IQAC Coordinator
3	Sridhar A N	Member
4	Narasimhamurthy P	Member
5	Nandeesh	Member
6	Indresh	Subject Expert

The minutes of the meeting:-

- 1) The commencement of the certificate course in Institutional Support to Small Entrepreneurs will be from on February 2024.
- 2) The duration of the course is 30 Hours.
- 3) The course curriculum is to be drafted accordingly.
- 4) The target audience of the course will be second year B.Com degree students.



Head of Commerce
SAFG College
Channarayapatna-573116
Hassan Dist.



Principal
Sri Adichunchanagiri First Grade College
Channarayapatna



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Resolution of the Meeting

Based on the feedback of the students and outcome of the staff meeting, unanimously decided to commence the certificate course on "INCOME TAX RETURNS FILING". Further, it is resolved to formulate the BOS including Subject Expert from outside the campus for the purpose and draft detail content of syllabus, duration of the course, strength of the students, etc. It is also resolved that, the course should be commenced in the month of February for every academic.

1	Dr. M K Manjunath Principal	
2	Dr. Chandrashekar B N	
3	Sridhar A N	
4	Narasimhamurthy P	
5	Nandeesh	
6	Indresh	

HOD of Commerce
SAFG College
Channarayapatna-573116
Hassan Dist.

Principal
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SYLLABUS

Course: Income Tax Returns Filing

Duration: 15 days (30 hours, two hours per day).

About Course

This prestigious course from Sri Adichunchanagiri First Grade College, Channarayapatna, Department of commerce has been designed with a specific purpose to identify, nurture and support the students of our college and helps to realize their dreams. The course imparts essential knowledge of how to file Income Tax Returns, the course intensively supports the students in knowing about the process of Income Tax Returns. The course concludes with explaining some case studies and preparing Tax plan as part of the course.

Objectives: The objective of this course is to form in which tax payer declare their income, exemptions and deductions for a particular financial year.

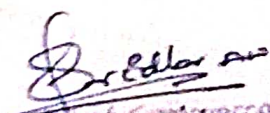
Unit- 1: Introduction of ITR Forms, Selection of ITR Form, Reporting of Particulars of Different Head of Income under ITR Form, Verification of Returns.


Unit- 2: Points to be Kept in Mind for Avoiding Income Tax Notices, Demands and Penalty-filing of Return income Tax Portal , Verification or ITR, Other Important Aspect.

Note: The above topics are to be dealt with practical problems and case studies wherever necessary.

Resource Persons:

1	INDRESH	Department of Commerce
2	NANDEESHA	Department of Commerce
3	SRIDHAR A N	Department of Commerce
4	NARASIMHAMURTHY P	Department of Commerce


Head of Commerce
SAFC College
Channarayapatna-573116
Hasan Dist.


Principal
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Learning Outcome:

- 1) Students will be able to understand the concept of Income Tax.
- 2) Students will be able to identify the different Heads of Income.
- 3) Students will be able to develop the knowledge of Income Tax Returns Filing.
- 4) Students will be able to evaluate exemptions and deductions for a particular financial year .



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HOD of Commerce
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20-12-2023

Notice

It is hereby informed to all the students of B.Com second year that the college is starting short term certificate course on "INCOME TAX RETURNS FILING". The classes will be conducted in the month of February 2024 in 15 working days after the class hours i.e. at 3 p.m. to 5 p.m. Certificate will be issued to students after successful completion of the course interested students can enroll their names with SRIDHAR A N on or before 31st JANUARY 2024.

Program coordinator
HOD of Commerce
SAFC College
Channarayapatna-573116
Hassan Dist.

Principal
Principal
Sri Adichunchanagiri First Grade College
Channarayapatna



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Commerce Department

Certificate Course for B. Com IV Sem Students for the year 2023-2024

Subject: INCOME TAX RETURNS FILING

Enrolment Application


1	Name of the Student	
2	Name of the Father and Occupation	
3	Date of Birth	
4	Division	
5	Permanent Address	
6	Postal Address	
7	Mobile Number	
8	Email ID	

Date:

Place:

Signature of the Applicant


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CHANNARAYAPATNA-573116



Commerce Department

Certificate Course on Income Tax Returns Filing
Students List for the Academic Year 2023-24

1	Kavya C N	
2	Sushmitha M R	
3	Sandhya C S	
4	Shetty kavana thamanna	
5	Abhishek G K	
6	Pooja B S	
7	Ruchitha S V	
8	Chinmayi K	
9	Chandana D	
10	Anvitha S N	
11	Avina maria	
12	Yeshwath K S	
13	Prasanna kumara L K	
14	Mahalakshmi B G	
15	Prashanth D B	
16	Arpitha S R	
17	Jeevan kumar K V	
18	Amulya R	
19	K U Poorvika	
20	Priyanka	
21	Monika K H	
22	Aishwarya D B	
23	Anu C B	
24	Karthik N G	
25	Goutham B N	
26	Manoj S L	
27	Nikil K C	
28	Darshan CR	
29	Sindhu N C	
30	Karthik U V	
31	Charan B R	

Male Students	11
Female Students	20
Total Students	31

[Signature]

H. A. L. T. Commerce
S. A. I. C. College
Channarayana-573116
Hassan Dist.

[Signature]
Principal

Sri Adichunchanagiri First Grade College
Channarayana